



TAB

TECHNICAL ASSISTANCE TO BROWNFIELDS

The TAB Program

Technical Assistance to Brownfields

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Center for Hazardous Substance Research

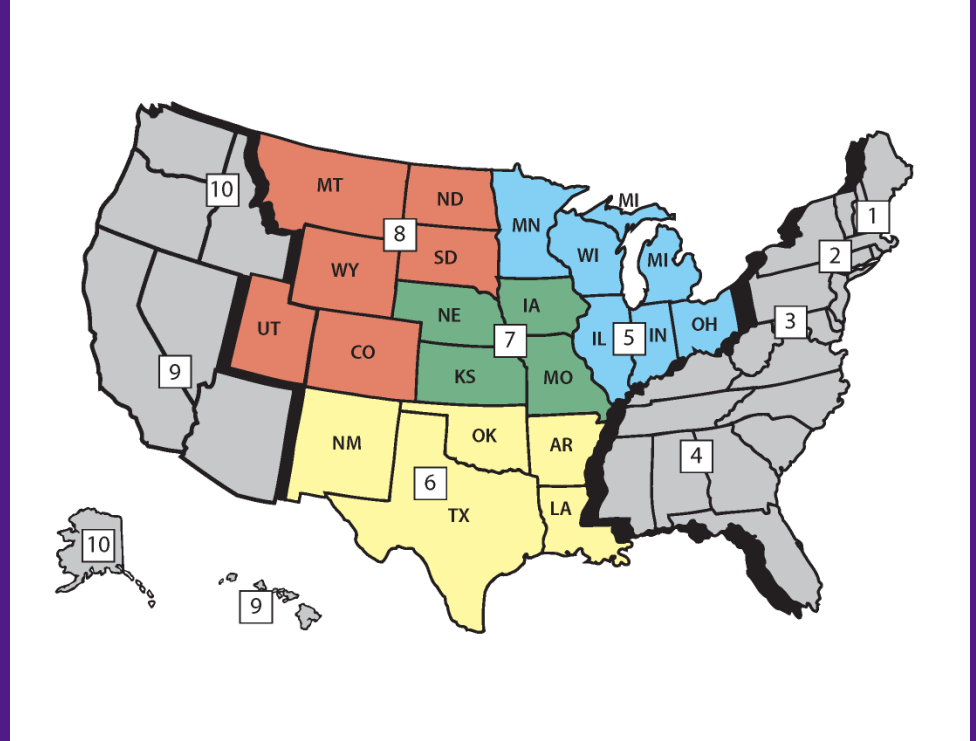
Kansas State University

August, 2013

KANSAS STATE
UNIVERSITY.

Technical Assistance to Brownfield (TAB)

- A national program
- Funded by EPA via grants to 3 different entities
- **Free** to communities
- K-State assists communities in EPA Regions 5, 6, 7 and 8



TAB Assistance to Communities

- Free assistance with brownfields redevelopment planning, environmental, economic development expertise
- Tailored to specific community needs
 - Fill gaps in other services
 - Coordinated through the city, tribal or non-profit brownfields project manager
- Communities accepted on a 'first come' basis
 - Depends on staff/funding availability
- No application process, just contact us

Services May Include

- Help identifying and inventorying brownfields
- Strategic planning and redevelopment visioning
- Economic feasibility and sustainability analysis
- Educational workshops
- Community outreach and input
- Help identify funding sources
- Review of grant applications
- Help finding and evaluating environmental consultants
- Review of project plans and technical reports
- Fact sheets and information
- Other assistance, as needed and agreed upon

Services Related to ARC Grants

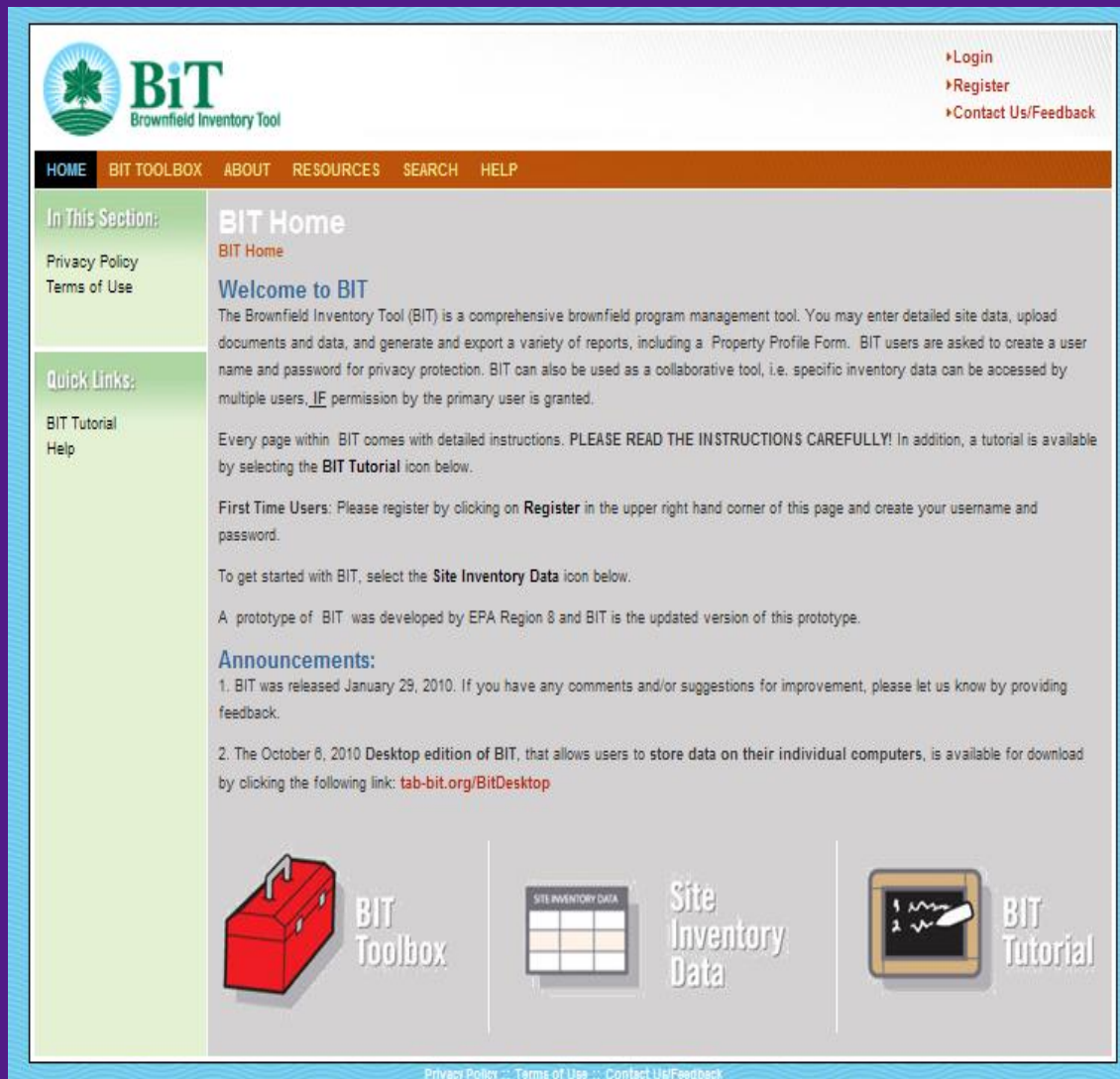
- Help identifying and inventorying brownfields
 - Potential environmental contaminants & site assets
 - Health, social, and economic issues/needs
- Strategic planning and redevelopment visioning
 - To assess, clean up, and re-use sites and improve health, social, and economic conditions
- Community outreach and input
- Review of grant applications

BIT (Brownfields Inventory Tool)

www.tab-bit.org or
www.ksutab.org

Stores & Manages Site Data:

- Site survey & inventory
- Assessment, cleanup, and redevelopment progress
- Public notice records



The screenshot shows the BIT (Brownfields Inventory Tool) homepage. At the top left is the BIT logo, which features a green tree icon and the text "BiT Brownfield Inventory Tool". To the right of the logo are links for "Login", "Register", and "Contact Us/Feedback". Below the logo is a navigation bar with links for "HOME", "BIT TOOLBOX", "ABOUT", "RESOURCES", "SEARCH", and "HELP". The main content area is divided into two columns. The left column has a green background and contains sections for "In This Section:" (with links to "Privacy Policy" and "Terms of Use") and "Quick Links:" (with links to "BIT Tutorial" and "Help"). The right column has a white background and contains the "BIT Home" section, which includes a "Welcome to BIT" message, a description of the tool, and instructions for first-time users. Below this is an "Announcements" section with two items. At the bottom of the page are three icons: a red toolbox labeled "BIT Toolbox", a grid labeled "Site Inventory Data", and a blackboard labeled "BIT Tutorial".

BIT Home
BIT Home

Welcome to BIT
The Brownfield Inventory Tool (BIT) is a comprehensive brownfield program management tool. You may enter detailed site data, upload documents and data, and generate and export a variety of reports, including a Property Profile Form. BIT users are asked to create a user name and password for privacy protection. BIT can also be used as a collaborative tool, i.e. specific inventory data can be accessed by multiple users, IF permission by the primary user is granted.

Every page within BIT comes with detailed instructions. **PLEASE READ THE INSTRUCTIONS CAREFULLY!** In addition, a tutorial is available by selecting the **BIT Tutorial** icon below.

First Time Users: Please register by clicking on **Register** in the upper right hand corner of this page and create your username and password.

To get started with BIT, select the **Site Inventory Data** icon below.

A prototype of BIT was developed by EPA Region 8 and BIT is the updated version of this prototype.

Announcements:

1. BIT was released January 29, 2010. If you have any comments and/or suggestions for improvement, please let us know by providing feedback.
2. The October 8, 2010 Desktop edition of BIT, that allows users to store data on their individual computers, is available for download by clicking the following link: tab-bit.org/BitDesktop

BIT Toolbox

Site Inventory Data

BIT Tutorial

[Privacy Policy](#) [Terms of Use](#) [Contact Us/Feedback](#)

BIT (Brownfields Inventory Tool)

- Start using before writing grants
- Then use to show progress and plans in proposals, for:
 - Survey and inventory of potential brownfields
 - Site statistics in area
 - Priorities for assessment, cleanup, and redevelopment
- State plan to report to ACRES

The screenshot displays the BIT (Brownfields Inventory Tool) interface. The top navigation bar includes links for ABOUT, RESOURCES, SEARCH, and HELP. The main content area is titled "Plant B Site: Site Information" and shows a breadcrumb trail: BIT Home > Bit Toolbox > Site Inventory Data > Site Information. Below this, there are tabs for Site Details, Ownership, and PPF Status and Approval. The Site Details tab is active, showing fields for Site Name (Plant B Site), Site Status (In Assessment), Site Type (Industrial Site), and ACRES Property ID (If available). A red arrow points from the "In Assessment" status to a table on the right.

Site Name	Site Status	Street Address/P.O. Box (Address)
Plant B Site	In Assessment	5100 Upper Metro Place
Plant C Site	In Assessment	Lower Metro Place
Plant F Site	In Assessment	Lower Metro Place

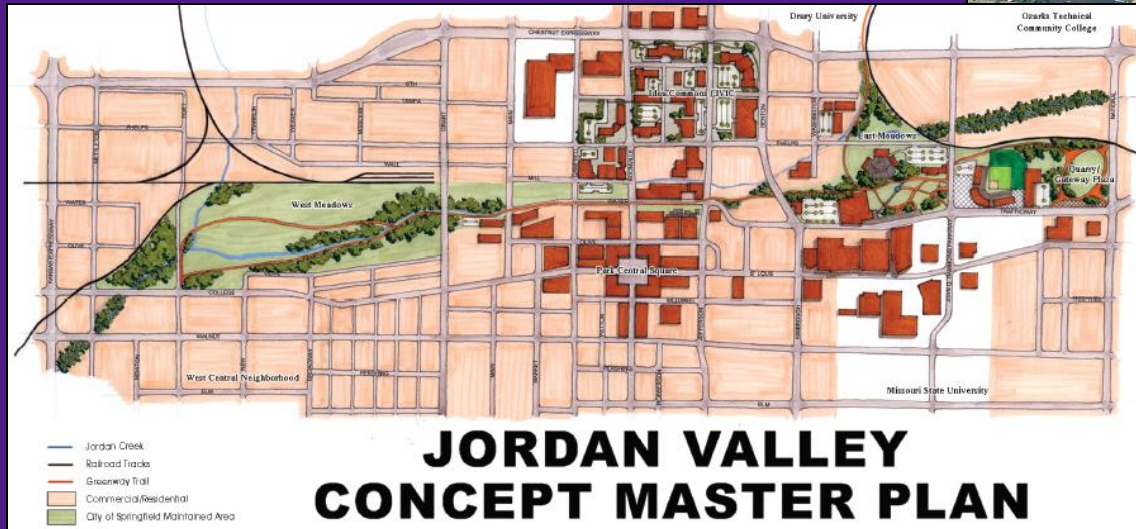
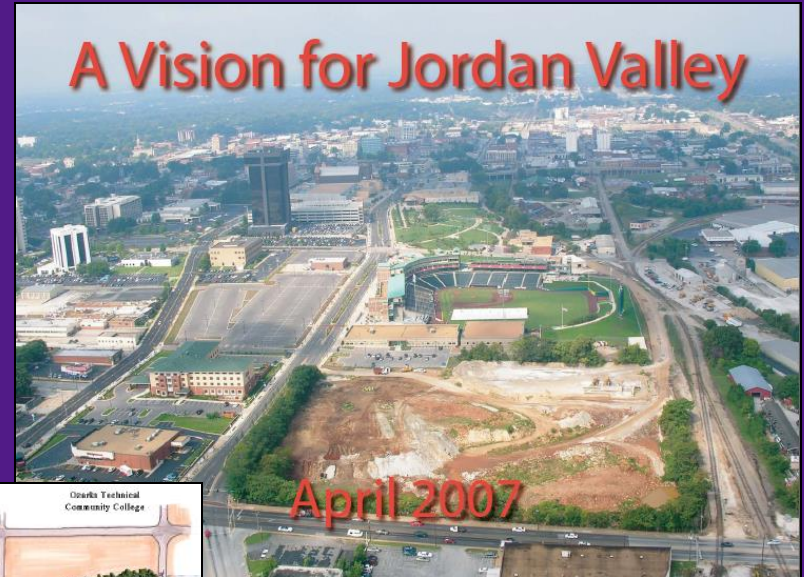
Below the table, there is a "Data Search / Export" section. It includes a dropdown menu for "Dublin OH BF Program" and a "Site Information" dropdown. The "Site Status" dropdown is set to "In Assessment" with a "Match Exact" button. The "Current Zoning" dropdown is set to "Industrial" with a "Match Exact" button. There are buttons for "Add a New Search Field" and "Remove Category". Below this, there is a "Redevelopment/Reuse" dropdown and a table of search criteria:

Redevelopment/Reuse	Match Exact	Yes	Remove
Rail (Other Improvements)	Match Exact	Yes	Remove
Access Roads	Match Exact	Paved	Remove
Gas (Utilities Present)	Match Exact	Yes	Remove
Electric (Utilities Present)	Match Exact	Yes	Remove
Sanitary (Sewer)	Match Exact	Yes	Remove

At the bottom, there are buttons for "Add a New Category", "Search", and "Blank Template".

Redevelopment Planning

- Vision development
- Stakeholder coordination
- Eligibility for incentives
- Long-term Implementation



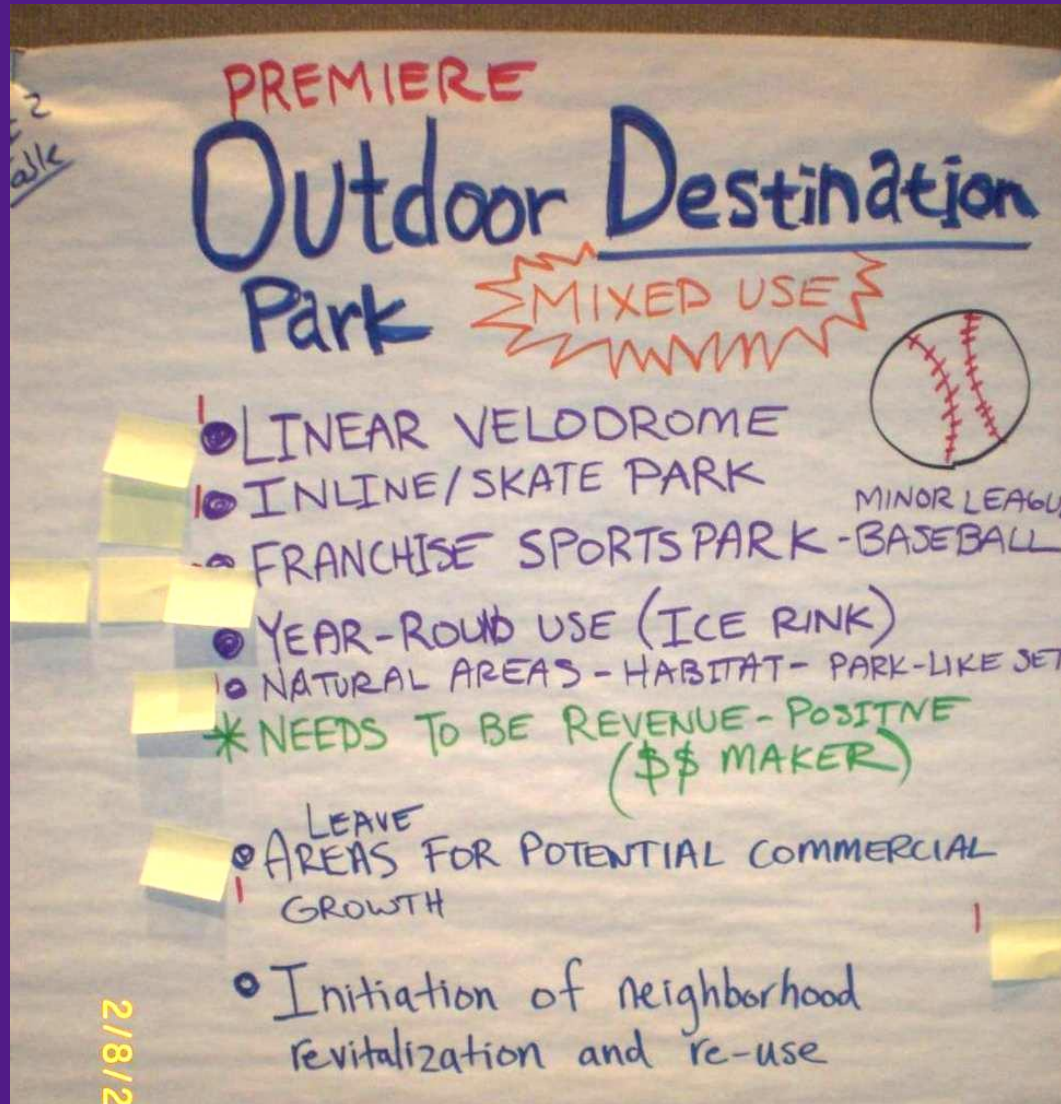
City of Springfield, MO

Redevelopment Planning

Engaging the Community



Visioning – Developing a Picture

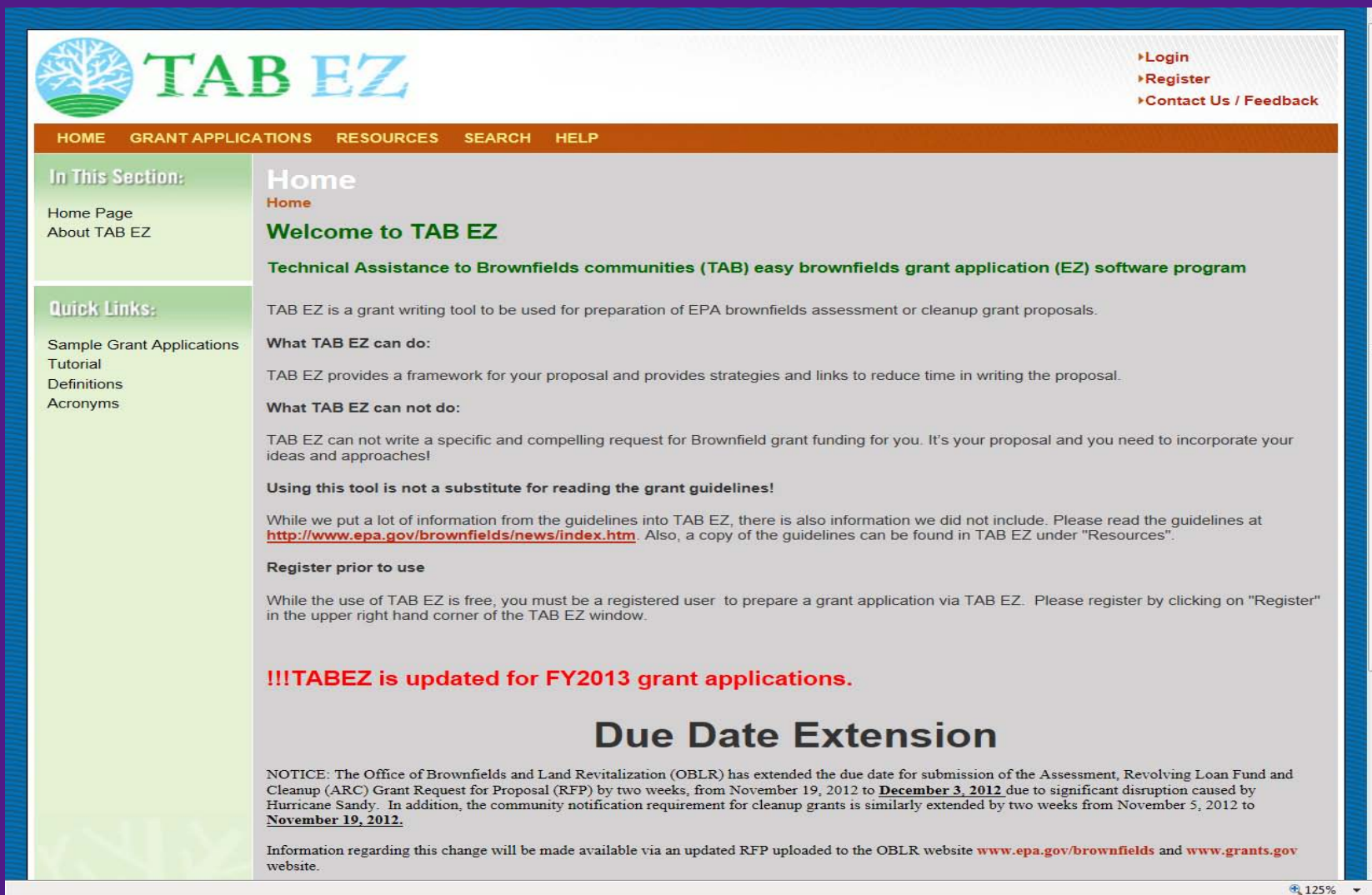


The Power of a Picture



TAB EZ EPA Assessment & Cleanup Grantwriting Tool

www.ksutab.org or www.tabez.org



The screenshot shows the homepage of the TAB EZ website. The header features the TAB EZ logo (a stylized tree) and navigation links: Login, Register, and Contact Us / Feedback. Below the header is a brown navigation bar with links: HOME, GRANT APPLICATIONS, RESOURCES, SEARCH, and HELP. The main content area is divided into two columns. The left column has two sections: 'In This Section:' with links to Home Page and About TAB EZ, and 'Quick Links:' with links to Sample Grant Applications, Tutorial, Definitions, and Acronyms. The right column contains the main text, which includes a welcome message, a description of the tool, and a notice about a due date extension.

HOME GRANT APPLICATIONS RESOURCES SEARCH HELP

In This Section:

- Home Page
- About TAB EZ

Quick Links:

- Sample Grant Applications
- Tutorial
- Definitions
- Acronyms

Home

Welcome to TAB EZ

Technical Assistance to Brownfields communities (TAB) easy brownfields grant application (EZ) software program

TAB EZ is a grant writing tool to be used for preparation of EPA brownfields assessment or cleanup grant proposals.

What TAB EZ can do:

TAB EZ provides a framework for your proposal and provides strategies and links to reduce time in writing the proposal.

What TAB EZ can not do:

TAB EZ can not write a specific and compelling request for Brownfield grant funding for you. It's your proposal and you need to incorporate your ideas and approaches!

Using this tool is not a substitute for reading the grant guidelines!

While we put a lot of information from the guidelines into TAB EZ, there is also information we did not include. Please read the guidelines at <http://www.epa.gov/brownfields/news/index.htm>. Also, a copy of the guidelines can be found in TAB EZ under "Resources".

Register prior to use

While the use of TAB EZ is free, you must be a registered user to prepare a grant application via TAB EZ. Please register by clicking on "Register" in the upper right hand corner of the TAB EZ window.

!!!TABEZ is updated for FY2013 grant applications.

Due Date Extension

NOTICE: The Office of Brownfields and Land Revitalization (OBLR) has extended the due date for submission of the Assessment, Revolving Loan Fund and Cleanup (ARC) Grant Request for Proposal (RFP) by two weeks, from November 19, 2012 to **December 3, 2012** due to significant disruption caused by Hurricane Sandy. In addition, the community notification requirement for cleanup grants is similarly extended by two weeks from November 5, 2012 to **November 19, 2012**.

Information regarding this change will be made available via an updated RFP uploaded to the OBLR website www.epa.gov/brownfields and www.grants.gov website.

TAB EZ Grantwriting Tool (Continued)

Template for Assessment & Cleanup Grants



TAB EZ

[Logout](#)
[Edit Account](#)
[Contact Us / Feedback](#)

[HOME](#)
[GRANT APPLICATIONS](#)
[RESOURCES](#)
[SEARCH](#)
[HELP](#)

In This Section:

[Grant Applications Home](#)
[Start New Application](#)
[Application Outline](#)
[Add Participants](#)
[Manage Participants](#)
[Application Configuration](#)

Quick Links:

[Sample Grant Applications](#)
[Tutorial](#)
[My Grant Applications](#)
[Definitions](#)
[Acronyms](#)

mine

[EDIT NAME](#)

Home > Grant Applications > mine

Before you submit your proposal(s) for assessment grants, please ensure all necessary documents are included in your submittal package. See the [checklist](#) for assessment grants. Mailing instructions for your submittal can be found on pages 20 and 21 of the guidelines.

* Section Requires Approval

Application area/section:	Last Contributor:	Date:	Status:	Char #:
Assessment, important information, READ ME				VIEW
III.C Threshold Criteria for Assessment Grants				VIEW
III.C.1 Applicant Eligibility	T.Boguski	05/29/2013	●	32 EDIT
III.C.2 Letter from the State or Tribal Environmental Authority			●	0 EDIT
III.C.3 Site Eligibility and Property Ownership Eligibility (Site-Specific Proposals Only)				VIEW
Site Eligibility				VIEW
III.C.3.a Basic Site Information			●	0 EDIT
III.C.3.b Status and History of Contamination at the Site			●	0 EDIT
III.C.3.c Sites Ineligible for Funding			●	0 EDIT
III.C.3.d Sites Requiring a Property-Specific Determination			●	0 EDIT
Property Ownership Eligibility				VIEW
III.C.3.e CERCLA §107 Liability			●	0 EDIT
III.C.3.f Enforcement or Other Actions			●	0 EDIT
III.C.3.g Information on Liability and Defenses/Protections Where Applicant Does NOT Own the Site				VIEW
III.C.3.g.i Hazardous Substances			●	0 EDIT
III.C.3.g.ii Relationship with Owner and Owner's Role			●	0 EDIT
III.C.3.g.iii Site Access			●	0 EDIT
III.C.3.h Information on Liability and Defenses/Protections Where Applicant Owns the Site or Will Own the Site During the Performance of the Grant				VIEW
III.C.3.h.i Information on the Property Acquisition			●	0 EDIT
III.C.3.h.ii Timing and/or Contribution Toward Hazardous Substances Disposal			●	0 EDIT
III.C.3.h.iii Pre-Purchase Inquiry			●	0 EDIT
III.C.3.h.iv Post-Acquisition Usage			●	0 EDIT

TAB Contacts

For Proposal Reviews and other Technical Assistance:

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Please give 1 week advance notice for proposal reviews and plan on 1 week for TAB to do the review