**Carl R. Ice College of Engineering**

**(Kansas State University)**

**Staff Award of Excellence**

**Eligibility:** All staff members with a minimum of three years of continuous service, who are employed at five-tenths or greater on a regular or term appointment, shall be eligible for the award. An employee may receive this award only once every five years.

**Information about the nominee:**

Nominee’s Name:

Nominee’s Title:

Nominee’s Department:

Nominee’s Supervisor:

All nominees latest performance review must have a rating of "meets expectations" or higher to be eligible for consideration. The nominating administrator must certify that they meet this criteria.

**Select the nomination area(s) of accomplishment from the list (select all that apply):**

Team Building, Group Activity, Service to the University

Productivity, Creativity, Innovation

Distinguished Accomplishment

Leadership

**Describe how the nominee meets the area(s) of accomplishment selected above. Include how the nominee’s contributions have positively advanced the mission of K-State.**

**Attach two letters of support from other individuals.**

**Your contact information:**

Name:

Email: